

Minutes of Winterbourne Parish Council meeting for October 20th 2010
Held in the Glebe Hall, Winterbourne Earls at 8pm

Present were – Cllr T Atkinson, Cllr M Grimleigh, Cllr P Johnson, Cllr V Harrod and Mrs Melanie Thomas (Clerk)

1 member of the public

		Action
1.	To receive apologies Cllr C Penn, Cllr D Baker, Cllr J Randle, Cllr M Hewitt	
2.	Declarations of Interest None	
3.	Minutes A copy of the minutes for the last meeting held on July 21st 2010 were submitted, and duly approved by Cllr Atkinson.	
4.	Visit by Helen Lines from Community First to discuss <i>The Good Neighbour Scheme</i> – agreed to be delayed until the November meeting.	
5.	Visit by Karen Linaker to give a progress report on the Ford to Amesbury cycle route project – agreed to be delayed until the November meeting.	
6.	Matters arising from the last meeting Refuse bin at Hurdcott – update following request from Parishioner – the Clerk confirmed following confirmation from WC, a refuse bin would not be agreed by the Council to be placed at the site in question due to concerns regarding the road safety aspects of collection from the site. Item noted as to be further discussed at the November meeting. Glebe Hall – parking concerns – Confirmation given that a design for designated parking permit at the Hall is yet to be completed however, two members of the Glebe Hall Committee confirmed that they intended to attend a meeting with the Bourne Valley Nursery to further discuss concerns regarding this item – to be further reported at the November meeting with a planned update.	Clerk Glebe Hall Committee
7.	Finance The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for September and October which was accepted by the Parish Council. <ul style="list-style-type: none"> • Invoices approved: Parish Mag Printers Ltd £616.00 (autumn print), The Royal British Legion £25 (poppy wreath), Hurdcott Landscapes £404.35 (September maintenance) • Notification from External Auditor (Mazars) of completion of audit 2009/10 – confirmation from the Clerk that this audit had been successfully carried out with no matter of concern raised by the auditor. In addition Clerk confirmed that following the guidelines, the display notice for members of the public to view the accounts within the specified time period has been duly displayed in the Parish. • 2011/2012 Precept deadline date confirmation from WC – 21st January 2011 –noted and agreed that consideration of the precept would take place at the November meeting. 	
8.	Reports from Unitary Council member and to include the Bourne Valley Alliance meeting As Cllr Hewitt was not present, a report was unable to be given regarding Unitary matters however note that a meeting of the BVAPC had taken place on 26 th August and 14 th October with the minutes duly distributed to all Councillors.	
9.	Planning <ul style="list-style-type: none"> • S/2010/1352/Full: Remove existing conservatory and erect new conservatory – Millbrook, Hurdcott Lane, Winterbourne Ears, Salisbury – Parish Council supported this application 	

10.	Neighbourhood Watch Agreed to add this item to the agenda of the December meeting for a full discussion regarding the Neighbourhood Watch Scheme in the Parish and in liaison with the local PCSO officer who the Clerk was asked to invite.	Clerk
11.	Flood Warden Scheme As the Parish Council representative was not present at the meeting, an update was unable to be given, this item agreed to be delayed for update at the November meeting along with feedback from the 2010 Flood Warden Seminar held on 19 th October.	JR
12.	Highways and Footpaths <ul style="list-style-type: none"> • Letter from WC regarding grants available to improve countryside access – noted and all Councillors asked to further peruse and suggest any suitable projects before the deadline of 19th November 2010. • White lining update at Winterbourne Earls – note made that WC had carried out white lining at the site in question but that the problems originally highlighted had not be solved despite the works – matter considered by the Council members with agreement made that the Parish Council should pursue the possibility of placing double yellow lining in the hope that the parking problems at the site can finally be resolved. Agreement made to refer the mater to the Unitary Councillor Mike Hewitt in order that he liaises with the relevant department at WC to aid the process. • Annual Footpath Walk – update from the walk held in September – report noted as being distributed prior to the meeting – Clerk, Maureen Atkinson, Cllr Grimleigh and Randle to liaise in order that the works identified in the report are carried out – further updates to be given at future meetings. • 30mph speed limit on the Down Barn Road – discussion of possible extension – discussed and agreed that this should be pursued and in addition various other locations identified with the same intention – Cllr Atkinson to identify the areas in question and liaise with the Clerk to report to Unitary Cllr Mike Hewitt in order that he help and aid the process. • Footpath 5 – update of possible diversion scheme given and noted as discussions ongoing with the landowner in question. • Note made of apparent errors in the sequencing of the traffic lights at the Portway – Cllr Atkinson to liaise with Cllr Hewitt in the hope that this is rectified. 	MH MA/Clerk/JR/MG TA/Clerk/MH Clerk TA/MH
13.	Parish Plan Discussion of this item delayed until the December meeting.	
14.	Parish Steward Scheme Noted as having visited on the 7 th and 11 th October with the November visit planned for 8 th and 9 th . Note made of recent communication received from WC regarding the Scheme and a new initiative of an approach entitled “find and fix” however, Councillors were encouraged to continue to report to the Clerk, any necessary and suitable works for the Steward.	All Cllr’s
15.	Amenity Matters <ul style="list-style-type: none"> • Allotments – following prior distribution of the minutes of the meeting held of the autumn allotment holders held on 30th September, reference was made to items that were discussed and considered at that meeting. Firstly the proposed rental increase was agreed by the Parish Council for the next tenancy year beginning 1st April 2011, with a full plot increasing from £30 to £40 and a half plot from £16 to £21 – Clerk to notify each holder of the increase. Further, agreement was made, following perusal of a quote for repairs to be undertaken at the entrance of the allotment site, however the work of the removal of oak trees was agreed to be further discussed at the November meeting when it is envisaged the Clerk would seek and obtain a second quote for the works. 	Clerk
16.	Correspondence <ul style="list-style-type: none"> • Request for grant from the Parish Council from St Mary’s, Winterbourne Gunner – Tower Project – noted and to be further considered at the November meeting, in addition Clerk confirmed a report of details of grants available ranging from a wide source was given to the project for their perusal. 	

	<ul style="list-style-type: none"> • St Edward's Churchyard – letter from resident regarding potential works – confirmation that the Clerk had obtained one quote for the said works and that a second is awaited before a decision is made, planned for the November meeting. • Written confirmation received from Cllr Leslie Wastie of his intention to resign from his position of Parish Councillor with immediate effect – a vote of thanks and gratitude was given to the Councillor for his much valued efforts and work in the Parish over the ten years in office. Clerk to organise the relevant documentation and advertisement for the vacant post. 	Clerk Clerk
17.	<p>Any other business</p> <p>The Planning Inspectorate – Rights of Way Modification Order No 14 2009, Winterbourne 30 & 18 (part) – notification of determination date of 20th October 2010 – noted as having taken place and that the Parish Council had already responded.</p>	

The meeting finished at 8.35pm. Date of next meeting: Wednesday November 17th 2010 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls